



Town of Ashland

Resident Information 2020

The Mayor & Town Council

Citizens of Ashland elect a nonpartisan five-member council to establish goals and policies for the Town. Members of the council are elected at-large and serve staggered four-year terms with elections held in May of even-numbered years.

Registered voters can cast their ballots on **May 5, 2020**, at 101 Thompson Street (Town Hall).

The council elects a mayor and vice mayor every two years from among themselves. The mayor is the chairperson for the council and the ceremonial

head of our town government. The council also appoints a town manager, town attorney, clerk of council, and members of the planning commission, economic development authority, and parks and recreation committee. The council recommends local members of the board of zoning appeals to the circuit court for appointment. Together, these elected and appointed officials represent the people of Ashland and are responsible for adopting all ordinances and resolutions for the Town.

Council Meetings

Meetings of the Ashland Town Council are held in the council chambers of town hall at 101 Thompson Street. Regular meetings are held at 7:00 p.m. on the **first and third Tuesday of each month** and all meeting dates and times are posted on the Town's website calendar.

All regular meetings of the town council are open to the public, broadcast live on Comcast channel 17, and

live-streamed on the town website. Agendas, minutes, and supporting materials are also posted on the website.

In addition to public hearings that allow for public comment on agenda items, each meeting includes a specified time for citizen input where items not on the council agenda may be raised with the council.

The Mayor & Town Council

Steven P. Trivett, Mayor strivett@ashlandva.gov	(serving 2012-2020)	299-3237
John H. Hodges, Vice Mayor jhodges@ashlandva.gov	(serving 2004-2022)	299-3236
George F. Spagna gspagna@ashlandva.gov	(serving 2012-2020)	299-3232
Kathy Abbott kabbott@ashlandva.gov	(serving 2016-2020)	299-3233
Daniel McGraw dmcgraw@ashlandva.gov	(serving 2018-2022)	299-3234

Town Administration

The Town of Ashland operates under the council-manager form of government. This form combines the strong political leadership of an elected town council with the strong managerial experience of an appointed town manager. The manager appointed by the council is responsible for implementing council-adopted policies, preparing the annual budget, supervising department heads and other staff, and directing the day-to-day operations of the town.

Town Manager	Joshua Farrar jfarrar@ashlandva.gov	798-9219
Finance Director	Cliff Goldsborough cgoldsbrough@ashlandva.gov	798-8650
Assistant to the Town Manager	Wanda Cornwell wcornwell@ashlandva.gov	798-9219
Assistant Town Manager	Matthew Reynal mreynal@ashlandva.gov	798-9219

Town Services by Department

Economic Development:

The economic development coordinator works to help existing businesses succeed, recruits new businesses to town, and promotes the strengths of the Town. This function is currently housed inside the planning department.

Joe Topham 798-1073

jtopham@ashlandva.gov

Business Retention and
Expansion Manager

Finance Department:

Residential and business tax administration, town budget implementation and management, and vehicle registration and decals are all functions of the finance department. Real Estate and Personal Property taxes are due on January 15th, of each year.

Cliff Goldsborough 798-8650

cgoldsborough@ashlandva.gov

Finance Director

Current Tax Rates	
Business License (BPOL)	\$0.07 / \$100 of gross receipts
Cigarette Tax	\$0.22 / pack
Hotel / Motel Tax	8%
Machinery & Tools Tax	\$0.77 / \$100 of assessed value
Meals Tax	6%
Mobile Home Property Tax	\$0.07 / \$100 of assessed value
Personal Property	\$0.77 / \$100 of assessed value
Real Estate	\$0.10 / \$100 of assessed value
Sales Tax	5.3%
Vehicle License	\$25 for cars and trucks, \$15 for motorcycles

Human Resources:

Town staffing issues are handled by the human resources department. Open positions are posted on the town website as they become available.

Wanda Cornwell 798-9219

wcornwell@ashlandva.gov

Human Resources Director

Parks and Recreation:

The town operates the following park facilities.

Carter Park

Carter Park is located at 1112 Maple Street and features a Junior Olympic-size swimming pool, one-half basketball court, a picnic shelter and picnic area, playground equipment, and gravel trails throughout 13.5 acres of mostly heavy woods.

**DeJarnette Park**

Accessible from the end of Beverly Road or Race Course Street, this park provides a largely undisturbed, natural area featuring a one-acre pond for residents to enjoy. There are also trails throughout the wooded area of the park.

Pufferbelly Park

Directly behind the police station at the corner of England Street and Randolph Street, Pufferbelly Park is fully developed with playground equipment, the village green, and a skate park.

Railside Park

An ideal place to watch the passing trains, this park on North Center Street remains largely open with one picnic table and three benches for train watching. It is also accessible from Vaughan Road by a 1/3 mile path.

South Taylor Street Park

This one-half acre park is located at the southern end of Taylor Street. Facilities include a picnic shelter with a grill, playground, and one-half basketball court.

Planning Department:

Town staff work closely with the planning commission, economic development authority and board of zoning appeals to recommend strategies for growth, zoning and building codes to the town council.

Nora Amos 798-1073

namos@ashlandva.gov

Director of Planning and Community Development

Police Department :

The Ashland Police Department is a nationally accredited, CALEA Gold Standard department that provides full law enforcement services around the clock. For more resources or information, visit the department website or call (804) 798-1227.

DIAL 911 FOR POLICE, FIRE, OR MEDICAL EMERGENCY

Chief Douglas Goodman

dgoodman@ashlandpolice.us

Police Chief

Public Works:

This department designs, builds and maintains key town infrastructure including roads, sidewalks, traffic control devices, landscaped areas, storm drains, and town facilities.

Mike Jennings 798-9219

mjennings@ashlandva.gov

Public Works Director

The following services are operated and/or coordinated through the public works department:

Residential Refuse & Recycling

Trash pickup for single family homes or apartment units of four units or less is provided by contract with the Central Virginia Waste Management Authority (CVWMA). Residents are provided trash and recycling containers by the

designee of CVWMA. Refuse collection occurs each Monday; recyclable materials are collected every other Monday. More information is available on the CVWMA.com website.

Brush & Leaf Collection

As a service to residents, the town street crew collects brush and leaves placed at the curb year-round. The burning of leaves is not allowed. Yard waste is chipped into mulch that is available to residents at the town shop free of charge on a self-serve basis. As an alternative or supplement to curbside brush collection, the town also promotes residential composting. Information about these programs can be found on the town website or by calling (804) 798-9219.



Getting Involved in Town Government

Local government is *your* government – of the citizens, by the citizens and for the citizens. There are more ways to get involved than could ever be listed here, but try a few of these options for starters:

View or attend town meetings. The town council, planning commission, and economic development authority meet at least once or twice each month to discuss town issues. Meetings are held at Ashland Town Hall (101 Thompson Street) and open to the public. Most meetings are also broadcast on Comcast channel 17, and on demand

Town Hall 798-9219

from our online archive. Check the town website for more information about meeting times, agendas, and important documents related to the issues discussed.

Share your views with the town council and/or staff.

After you've informed yourself about the issues facing Ashland, talk with members of the town council about your views. Let them know what is important to you and share your ideas about how to overcome town challenges. Consult our online directory for phone numbers and email addresses to town council members and management.

Serve on a regional or town board or commission.

Members of the planning commission, board of zoning appeals, parks and recreation committee, and economic development authority are appointed or recommended by the town council. Applications are available at town hall or on our website.

Citizen Leadership Academy

Want to learn more about leadership, how the Town of Ashland works, or how to better serve your community? You should check out the *Citizen Leadership Academy*.

The Citizen Leadership Academy is a series of monthly seminars designed to provide citizens living or working in Ashland with an in-depth look at how the town works and a chance to discuss important local issues with town leaders, staff, and other engaged citizens. Applications are typically accepted in July and August each year.

Follow us on Social Media.

Stay informed about town news and events by liking us on Facebook and following us on Twitter, Instagram and YouTube. Share posts you like with your friends and make constructive comments.

Register to vote. No other government has more of a direct impact on your life than local government. So, it's extremely important to let your voice be heard by voting in municipal elections. Town of Ashland elections are held in May of even-numbered years.

Sign up for email or text notifications.

Get a notification to your email or phone when news or events are posted to the town website. You can also receive emergency notifications exclusively or in addition to other notifications.



Volunteer with the town or a local nonprofit.

Nothing helps a person become a part of a community quite like volunteer service. Opportunities include joining the volunteer rescue squad, supporting our local farmer’s market, working at the visitor’s center, assisting one of our local teachers, sorting books at the library, and dozens of others. Whatever you’re interested in, there’s a volunteer opportunity out there for you!

Organize a neighborhood association. Get together with your neighbors for block parties, pot luck meals, trash pickup, service projects, or a neighborhood crime watch. Contact the town to make sure you have any necessary permits and to coordinate with local police and other relevant staff



New Resident Checklist

The following resources may be helpful for those moving to Ashland:

Emergency Alerts:

Follow us on Facebook, Twitter or Google+ to get alerts about weather events, police incidents, and other issues. On Facebook, be sure to select “Get Notifications”.

Utilities: Call your preferred provider to establish service.

Electricity:

Dominion Virginia Power
(888) 667-3000

Gas:

Virginia Natural Gas
(866) 229-3578

TV, Phone & Internet:

Comcast Cable (800) 934-6489
Verizon (800) 837-4966

Water & Sewer: Hanover

County Public Utilities
(804) 365-6019

Trash & Recycling:

CVWMA
Trash (804) 425-0500
Recycle (804) 340-0900

Vehicle Registration:

There are five steps to registering a vehicle in Virginia and the Town of Ashland.

Detailed steps can be found on the DMV website. Information on county registration, Town decals and Town registration can be found on the website.

Annual Safety Inspection

Before operating a vehicle in Virginia, it must pass an annual safety inspection and display a valid safety inspection sticker. Be warned: if you drive your vehicle without an inspection sticker, you may be ticketed by law enforcement. Many businesses advertise inspection services in your local phone directory.

Insurance Requirement

From the moment you register your vehicle to the day the registration expires, your vehicle must be covered by insurance, even if it is not working or not being used.

Title

To register your vehicle in Virginia and obtain license plates, you must first title your vehicle. This should be done within 30 days of moving to Virginia.

Virginia Registration

Register your vehicle at any Virginia DMV customer service center. You can **register to vote** on the DMV registration application.

Hanover County Registration

Register your vehicle with Hanover County's Commissioner of the Revenue online or at the Hanover County complex directly east of town.

Town of Ashland Decal & Registration

A Town decal is required for all vehicles normally garaged within the town limits. Decals must be purchased within 60 days.

Taxes: Town taxes are due on **January 15** of each year and may incur late fees if paid after this date. Contact the town finance department with questions: (804) 798-8650.

Public Schools: Parents should enroll school-age children as soon as they arrive in Ashland. For information on how to register your child, visit the Hanover County School District website: www.hanover.k12va.us.

Pet Licenses and Laws: Dogs and cats must be vaccinated against rabies and wear proof of vaccination on their tags (Town Code, Sec. 3-11).

State and Federal Representatives	
Senator Tim Kaine	(804) 771-2221
Sr. Senator Mark Warner	(804) 775-2314
Rep. Rob Wittman	(804) 730-6595
Governor Ralph Northam	(804) 786-2211
Lt. Gov. Justin E. Fairfax	(804) 786-2078
Attorney Gen Mark Herring	(804) 786-4718
Senator Jennifer McClellan	(804) 698-7509
Delegate Buddy Fowler	(804) 698-1055

Virginia Resources	
Agriculture & Cons Svcs	(804) 786-3530
Corporation Commission	(804) 371-9967
Department of Health	(804) 365-4313
Dept of Business Assist.	(804) 371-0438
Employment Commission	(804) 786-3842
Environmental Quality	(804) 698-4000
Housing & Comm. Dev.	(804) 371-7000
Minority Bus. Enterprise	(804) 786-6585
Procurement (eVA)	(804) 786-3842
Motor Vehicles (DMV)	(800) 435-5137

Hanover County Resources	
Assessor's Office	(804) 365-6029
Building Inspections	(804) 365-6040
Circuit Court	(804) 365-6151
Commissioner of Revenue	(804) 365-6129
County Administrator	(804) 365-6005
District Court	(804) 365-6191
Economic Development	(804) 365-6464
Election Information	(804) 365-6080
Juvenile Court	(804) 365-6200
Parks & Recreation	(804) 365-4695
Public Schools	(804) 365-4500
Public Utilities	(804) 365-6024
Supervisor Faye Prichard	(804) 798-5985

Outside Agencies	
Ashland Branch Library	(804) 798-4072
Better Business Bureau	(757) 531-1300
Comcast Cable	(800) 934-6489
Hanover Humane Society	(804) 798-0806
Post Office	(804) 798-5390

Parks and Recreation Committee	
Annette Schanz	(804) 299-3739
Martha Miller	(804) 629-0888
J. Robert "Rob" Dull	(804) 467-8213
Judith McKinney	(804) 402-7056
Mary Kay Hacker	(804) 240-8807

Town Council	
Mayor Steven Trivett	(804) 299-3237
Vice Mayor John Hodges	(804) 299-3236
George F. Spagna	(804) 299-3232
Kathy Abbott	(804) 299-3233
Daniel McGraw	(804) 299-3234

Planning Commission	
Chair Bob Flanagan	(804) 798-4685
Vice Chair Charles Selden	(804) 798-2499
Lou Ann Jewell	(804) 798-7003
Lynda Wright	(804) 798-5095
Felix Stevens	(804) 550-7485

Economic Development Authority	
Chair Tim Shelton	(804) 752-4573
Vice Chair Charlie Martin	(804) 752-6477
Willie Darrell Leftwich	(804) 752-2787
Randy Lewis	(804) 368-7909
Thomas Russell	(443) 562-3975
Marnie Triscari	(804) 836-7800
Jack Zemp	(804) 814-6035

Board of Zoning Appeals	
Chair, John D. Longest	804) 852-8709
Vice Chair Michael Gannon	(240) 393-2851
Penelope Boyd	(804) 752-2576
Lou Ann Jewell	(804) 798-7003
Patricia Temple	(804) 798-6642