



**Town of Ashland**

**Finance  
Department**

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Ashland, Virginia**

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**TRANSIENT OCCUPANCY TAX-(Lodging)**

Remittance Form for the Month of \_\_\_\_\_ 20\_\_\_\_\_

Business Trade Name \_\_\_\_\_

Location Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Contact Name \_\_\_\_\_

**Gross Sales** Enter gross sales for month you are reporting ..... 1. \_\_\_\_\_

**Tax Due** Multiply line 1 by **8%** and enter on line..... 2. \_\_\_\_\_

**Penalty:** If paid or postmarked after 20<sup>th</sup> of the month,  
multiply line 2 by **10%** and enter here..... 3. \_\_\_\_\_

**Total Tax & Penalty:** Add lines 2 and 3 (if appropriate)..... 4. \_\_\_\_\_

**Interest:** 10% PER ANNUM IF PAID AFTER THE 20<sup>TH</sup>:  
Multiply line 4 by .10(10%) and then divide by 12  
to determine monthly interest owed ..... 5. \_\_\_\_\_

**Total Tax Due:** Add lines 4 and 5 for tax due..... 6. \_\_\_\_\_

**Taxes Collected for any calendar month are due and payable on or before the 20<sup>th</sup> of each month.**

Transient Occupancy Tax (Lodging)